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The Director of Central Intelligence

Washington, D.C. 20505

5 November 1982

MEMORANDUM FOR: Honorable Edward C. Aldridge
Under Secretary of the Air Force

SUBJECT: Preparation of the DCI's Annual Report to the Congress

1. For several years, my predecessors and I have prepared annual reports to the Congress on the state of the Intelligence Community. Initially these were distributed only within the Executive Branch, but in 1977, the Congress legislated a requirement for an annual report from the Director of Central Intelligence, the Secretary of Defense, the Secretary of State, and the Director of the Federal Bureau of Investigation. That legislation calls for a review of the intelligence activities of all US agencies and departments, as well as the intelligence activities of foreign countries directed at the US or its interests. ☐

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2. You will note from the attached Terms of Reference that I intend to emphasize the theme of restoring balance to the NFIP as we rebuild. I am focusing on three areas of interest identified by the President--HUMINT, analysis, and counterintelligence--with particular attention to efforts in 1982 to achieve balance in our intelligence capabilities. I also plan to address the support provided to policymakers of both a crisis and long-term nature. Finally, I plan to devote some attention to a look to the future; this year I would like to address the challenges facing the Community in recruiting, retaining, and training the highly skilled personnel we require in the coming years. ☐

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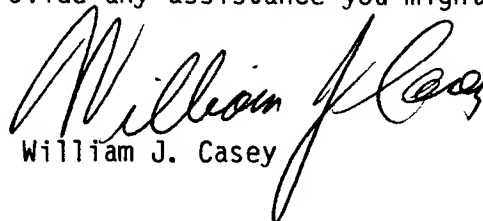
3. The Annual Report has grown over the years to the point where it includes contributions from all the major NFIP Program Managers except the NRO. I would like to remedy that situation this year by inviting you to prepare a report on NRO activities for inclusion in the Annual Report. While the theme and topics I have elected to address this year generally fall outside the scope of the NRO, your contribution would provide a welcome balance to the presentation. ☐

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4. The preparation of the report is being managed by the Office of Planning of the Intelligence Community Staff. Please submit the name of your action officer to who also is prepared to meet with you to discuss last year's report and to provide any assistance you might require with this year's report. ☐

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William J. Casey

Attachment:
Terms of Reference

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